

**Regular Session Minutes – Selectmen’s Meeting  
Selectmen’s Meeting Room, Town Hall  
Monday, December 22, 2014, 7:30 p.m.**

**PRESENT:** Margot R. Fleischman, Chair; William S. Moonan; Caroline Fedele; Michael A. Rosenberg; Mark Siegenthaler and Town Manager Richard T. Reed

**ALSO PRESENT:** Assistant Town Manager Jessica Porter; Robert Bongiorno, Police Chief; Victor Garofalo, Finance Director; Roy Sorenson, DPW Director; Ken Gordon, State Representative; Betsy Collins, Peabody Properties Senior Project Manager; Ben Thomas, Finance Committee; Joe Piantedosi, Depot Park Advisory Committee Chair; Jim Shea, Cable Television Committee; Stuart Trout, Candidate for Depot Park Advisory Committee; Amy Lloyd, Planning Board; Sandra Hackman, Planning Board; Geoffrey Lum; Philippe Kelty; Joseph Guardino; Alison Malkin; Richard Comeau; Samuel Edelstein; Paul Hill; Robert Barkan; Jean Segal; John Zupkus; Karen Lerra; Jeff Lerra; Michael Seldon; Avinash Bhat; Akshatha Shenoy; Julie Turner, Bedford TV; Meredith McCulloch, The Bedford Citizen; Lindsey Bullen, Administrative Assistant; Brian Dorrington, Bedford TV;

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Chair Fleischman called the meeting to order at 7:32 p.m.

**15-135      Employment Agreement Renewal - Police Chief Robert Bongiorno**

Town Manager Richard Reed explained that Chief Bongiorno’s employment agreement had finished its term. He commended Chief Bongiorno for doing a great job over the past three and a half years. Changes made to the agreement include updating the compensation, granting five weeks of vacation rather than four, and making some minor language changes. Mr. Reed recommended approval of the agreement. Chief Bongiorno thanked Mr. Reed and the Selectmen. He also thanked the men and women of the Bedford Police Department for the way they continue to serve the community with pride and professionalism.

**Ms. Fedele moved to approve the Police Chief Agreement made on the 22<sup>nd</sup> day of December 2014 to go into a new five year agreement for his terms as Chief of Police with the Town of Bedford. Mr. Siegenthaler seconded the motion.  
The motion passed 5-0-0.**

**15-136      Depot Building Public Access Sign Approval**

Mr. Piantedosi, chairman of the Depot Park Advisory Committee, came before the Selectmen to request the approval of public access signs for the Depot Building. Now that the building has four tenants with one being retail, the committee believes it is important to make it easier for people to find the Depot Building and tenants have

requested more exposure. The sign is a two-sided directional sign that is 30 inches in length and has a height of 24 inches. The sign on Loomis Street would have an arrow so that people coming in from Loomis Street could go down the driveway.

Mr. Piantedosi explained that the intention was to match the red and black on the sign with the colors of the Depot Building. The colors of the sign coordinate with the colors on the sign put up in front of the Depot Building. The committee also wanted the sign to closely mirror what a railroad station would look like. The posts will be galvanized like a road sign. Mr. Moonan cautioned to make sure the gold wording on the sign is a legible color.

Mr. Piantedosi expressed concern about the Sign Bylaw, stating that signs for municipal buildings are limited to 20 sq. ft., but that includes air space and posts. He believes that this limitation does not consider multi-tenant buildings. He suggested that the Selectmen amend the Sign Bylaw to allow the Selectmen to make exceptions.

Mr. Siegenthaler asked about the cost of the signs and whether the committee has considered making the sign the same style as used for other municipal buildings. Mr. Piantedosi explained that they got proposals from three different companies and that the tenants are paying for their portion of the sign, which is about \$175 each. The remaining balance will be funded out of the revolving fund. The current Depot Park signs that point you down Loomis Street were requested by one of the tenants and installed by the former DPW director.

**Mr. Rosenberg moved for the Selectmen to approve the Bedford Depot directional sign proposed by the Bedford Depot Advisory Committee located adjacent to the driveway across from Narrow Gauge Trail on Loomis Street. Ms. Fedele seconded the motion.**

**The motion passed 4-1-0. Mr. Siegenthaler opposed the motion.**

#### **15-137      Committee Appointment Interview - Depot Park Advisory Committee**

Stuart Trout interviewed for an opening on the Depot Park Advisory Committee. Mr. Moonan, the Selectmen liaison to the committee, outlined the role of the committee; to give advice about future projects, help oversee the revolving fund, and make sure money is being spent in a meaningful way. Mr. Trout explained that he has been looking for opportunities to serve the Town since he moved here six years ago and stated that he enjoys living in Town. He described himself as a business person who has been in the railroad industry for 30 years. He has been running railroads in the Northeast and working with engineering companies. Mr. Rosenberg stated that he appreciates Mr. Trout's enthusiasm and stated that he seems like a good fit. The committee meets in the afternoons and Mr. Trout said that he is an independent consultant so he can adjust his hours accordingly. Sometimes his job takes him out of town or out of the country, but he assured the Selectmen that he should be able to work around it. Mr. Siegenthaler asked if he has any impression of the committee after attending one of the meetings.

Mr. Trout explained that he does not have any suggestions now, but he will definitely have questions for the committee if he is approved.

At this time, Chair Fleischman explained the Open Meeting Law, the Conflict of Interest Law, and the Rules of Civil Discourse. She also encouraged Mr. Trout to consider taking on a leadership role as chair in the future.

**Mr. Moonan moved to appoint Stuart Trout to the Depot Park Advisory Committee for a term ending June 30, 2017. Ms. Fedele seconded the motion.**

**The motion passed 5-0-0.**

### **15-138 Proposed MassDOT Maintenance Facility**

MassDOT conducted a public information meeting in October to discuss the construction of a MassDOT Maintenance Facility on Burlington Road at the northwest quadrant of the Route 3/Route 62 interchange. The meeting was not well-attended by the citizens, boards, or committees. MassDOT has agreed to give another presentation on January 15, 2015 at Town Hall in the multi-purpose room.

Mr. Reed stated that a similar facility exists on the opposite side of the highway and that the State is trying to sell that site. This new facility would replace the one being sold. Mr. Reed said the Town was unaware of where they are in the sales process.

A list of questions regarding the facility was created to help articulate the Selectmen's concerns and the feedback received from public comments. Mr. Reed stated that since it is a state facility on a public right of way, the facility is not subject to local zoning. However, it will have to be approved by the Conservation Commission.

Mr. Siegenthaler wondered whether this facility really was a 1:1 replacement of the old facility because MassDOT is adding more functions to this facility. Ms. Fedele questioned the size of the plot of land because it has only a little more acreage than the previous facility, but has more functions. Mr. Moonan asked if the Town was aware of any traffic problems at the current site. Mr. Reed stated that he never heard of any and assumes that this site will have a similar usage and similar traffic volume. Ms. Fleischman was curious as to whether they will be blasting out any ledge at the site. She also pointed out that the proposed driveway exit comes down onto Burlington Road which is right near a signalized intersection which could cause traffic problems.

State Representative Ken Gordon was present to explain the conversations he has had with MassDOT regarding the matter. He stated that the January 15<sup>th</sup> meeting is intended for representatives from MassDOT to field questions from the residents so that the project is not shrouded in mystery. Mr. Moonan asked whether the State had looked at any other sites. Mr. Gordon said he did not know.

Ms. Fedele asked about the time frame for the project and how long it usually takes a project to go before the Conservation Commission. Mr. Siegenthaler explained that it

depends on the proposed activity, how complete the proposal is, and how disruptive the project will be to the environment. Mr. Rosenberg asked whether it would be appropriate to request that Town Counsel review appellate options if MassDOT goes through with the plan.

The Selectmen talked at length about the tone of the questions they will send to MassDOT prior to the January 15<sup>th</sup> meeting. They considered whether the questions should be neutral in order to illicit information, or more adversarial to show the citizens' discomfort with the proposed plan.

Sandra Hackman of the Planning Board expressed concern that the facility will impact business traffic in the neighborhood. There is already a continuous line of cars coming off of Rt. 3 in the morning and getting on to Rt. 3 at night. Significant use of the site could disrupt those business people. Ms. Hackman asked for the Selectmen to express their opposition to the facility prior to the January 15<sup>th</sup> meeting. She also requested that the Planning Board see the site plan and stated that they will be discussing it at their January 7<sup>th</sup> meeting.

Kara Cournoyer of 50 Meadowbrook Road stated that she went to visit the Andover facility because she believes it is similar to the one being proposed. It was supposed to be located in a residential area but it got moved to an area that was not residential because of wetlands. She stated that Boxford fought a lengthy and costly battle to move the facility in their town.

Paul Hill, a former Water Study Committee member, requested that the Town monitor the water for salt in order to establish a baseline and monitor it for salt contamination after the facility is built. He also expressed concern about plumes and the effect of the runoff on well water.

Robert Barkan of 9 Meadowbrook Road expressed his belief that some of the diagrams provided by MassDOT are misrepresentative, such as the driveway to the site being too steep and small which would cause the trucks to lose their load.

Ms. Fleischman assured the residents that the Selectmen have received their written comments and reminded them of the January 15<sup>th</sup> public meeting.

### **15-139      Water Quality Testing Update**

DPW Director Roy Sorenson provided an update about Bedford's current water quality. He explained that the primary source of Bedford's water is the Massachusetts Water Resources Authority and the secondary source is the Shawsheen Road Wellfield. Bedford uses 1.2 million gallons of water each day which originates from the Quabbin Reservoir. The water is received through Lexington's system and enters Bedford at 3 vault locations on Page Road, The Great Road, and Wiggins Avenue. At the Shawsheen Well House, the DPW treats and monitors water for free chlorination, pH, and fluoride. The town has 85 miles of water main.

MassDEP regulates Public Water Supplies and requires distribution systems to take water samples twice a month at ten sampling sites and at each well. If a site tests positive, it must be resampled at that site and at an upstream and downstream location. There is a regulation in effect that says no more than 5% of the samples can test positive in a month, which is 2 samples for Bedford. A Notice of Noncompliance is issued and the information included on the notice is regulated by the MassDEP. Bedford cannot add information to these standard notices so DPW tries to provide additional information in other ways, such as on their website. Mr. Sorenson explained the causes of coliform in the water to be such things as: temperature changes, water age, tuberculated pipes, low chlorine residuals, and biofilm. The flushing program helps reduce the age of the water and helps maintain chlorine levels.

Mr. Sorenson noted that in 2014, there were two Notices of Noncompliance and 31 coliform hits, compared to 2013 that had 55 hits and 2012 that has 212 hits. The Shawsheen Road and Page Road water mains have been cleaned and lined. Future projects involving the Town's water include cleaning and lining additional water mains, water tank refurbishment, SCADA software upgrades, automatic flushing of the mains, a preventative maintenance program, and booster chloramination.

Mr. Sorenson explained that the problems faced by Bedford are faced by a lot of other communities because infrastructure has aged and the cast iron pipes used in the past are unlined and become tuberculated. Ms. Fedele asked whether the tuberculated pipes that are being relined will need to be fixed again in the future. Mr. Sorenson said that they will perform preventive maintenance and that cement-lined pipes do not have as much buildup. Ms. Fedele also asked if Lexington has had any coliform hits and Mr. Sorenson stated that they had not and that Lexington has completely relined their pipes. Mr. Rosenberg asked if the agreement with the MWRA would allow the Town to negotiate with Concord to have an additional flow for the western part of the town. Mr. Sorenson explained that Concord is not part of the MWRA and their disinfection method may be different.

#### **15-140      Memorandum of Agreement - Bedford Place LLC**

Mr. Reed described how the proposed Memorandum of Understanding would establish how Bedford Place LLC, a proposed development at the Bedford VA Hospital, intends to provide housing to 70 veterans and their spouses in one-bedroom units. Residents have to be over 55 and have to be veterans. It has been a priority of the U.S. Veterans Administration to create housing around the country to prevent homelessness amongst senior veterans. The Veterans Administration issued an RFP for development of excess land that could accommodate housing for senior veterans. Bedford was chosen as one of those sites and Peabody Properties had the successful proposal. One of the requirements of the contractor involved with these projects is to show they have the support of the local government in a variety of ways. During this process the Town has been talking to Peabody Properties about how they are going to support the service of veterans on the site and which is memorialized in the MOU. Bedford Place will have a full time staff member on duty at the facility that will assist the Town in preparing the MA

General Law Chapter 115 intake forms. Chapter 115 provides benefits to eligible veterans and the benefits have to be administered locally by the veterans' services officer. So, Peabody Properties is proposing to provide extra staff to help since so many veterans will be located here.

The complex will have to pay property taxes. The Board of Assessors is writing a letter that describes how the assessors will establish the value for the property. Peabody Properties will use this information for their financing purposes.

Betsy Collins of Peabody Properties was present to represent Bedford Place LLC and Peabody Properties. She said that they hope to break ground in late January and have a thirteen month build schedule. The Veterans Administration is responsible for referring veterans to Peabody Properties and the state's designated housing authority. The VA will have intake sessions and will determine veterans' status and eligibility. The units are fully-furnished apartments with be one year leases. The veterans will have to meet regularly with their case manager, follow house rules, meet the goals of their individual plan, and make rent payments.

Mr. Rosenberg questioned whether the increase in veterans in Town affects the reimbursement the Town receives from the state. Mr. Reed said he did not believe so because they are living on VA property.

Ms. Fleischman asked whether preference will be given to veterans living in the area. Ms. Collins explained that veterans living in the area will not receive preference and that the housing is not exclusive to the geographic area. If someone is not already at the Bedford facility, then they will be assigned to it. Ms. Fleishman also asked if the veterans tend to have their own cars or if there are transportation needs that need to be met. Ms. Collins explained that not many do have cars but it is a goal for many of them to reinstate their licenses and own a car. A van service has been included in the budget to connect it to public transportation. There will also be a sidewalk up to the public bus stop.

**Mr. Rosenberg moved for the Selectmen to approve the Memorandum of Understanding for Veterans' Services between the Town of Bedford and Bedford Place LLC. Mr. Moonan seconded the motion.**

**The motion passed 5-0-0.**

**15-141      Draft Request for Proposals for Housing Development  
Former Coast Guard Housing on Pine Hill Road**

Mr. Reed explained that the Municipal Affordable Housing Trust, Assistant Town Manager Jessica Porter, and the Regional Housing Services Office staff have been working on the draft RFP. The RFP is not a price based selection process since the price is considered neutral because it is anticipated that the Town will negotiate with the GSA representing the Coast Guard for the purchase price of the property. There would then be a purchase and sale agreement in place with the federal government which

would give the Town time to go through the RFP process, select the best proposal, and negotiate a purchase and sale agreement with that proposer. The next step would be to schedule a mutual settlement date in which the property would transfer from the federal government to the Town through the MAHT and then immediately to the developer. The developer would then have a period of time to take the development through the permitting process. The way the RFP is structured, it allows the developer to decide whether or not to pursue a comprehensive permit through a local initiative program before the Zoning Board of Appeals or it allows the developer to consider proposing a zoning bylaw amendment, which would go before the Planning Board and then Town Meeting.

Mr. Reed explained that once the planning and permitting process is completed, the MAHT would consider providing financial assistance to create the incentives for developing affordability in some of the units. The percentages are not definite because they are affected by the proposal process but said it was safe to say that no more than 25% would be affordable units. The outcome of the charrette process will be articulated in the material in the RFP so that the developer can understand what the town envisions for the property. The draft RFP reflects changes suggested from the MAHT and Planning Board's review of it. The goal is to finish the draft by mid-January. The MAHT is underway with the appraisal process and the GSA has selected an appraiser.

Ms. Fleischman acknowledged the effort made to make the RFP specific enough to represent the Town's vision, but flexible enough for the future developer to bring their perspective in to the process. Mr. Siegenthaler stated that the current draft reflects the two reviews that the MAHT completed and the discussions they've had with the RHSO. Ms. Fedele said that the draft reflects the thought and work that has been put in.

Mr. Moonan stated that he is hopeful that this will result in a solution that is expected and desired because with development anything can happen. Mr. Rosenberg wanted to make sure that as the process unfolds, the public understands what is going on, especially if rezoning is involved. The draft will now go to Town Counsel and then will be circulated again.

## **15-142      Selectmen Goals, Town Manager Goals, and Objectives Update**

Mr. Reed updated the Selectmen on the status of the goals they set in the summer. From his experience, it is common for some projects to move quicker than others depending on the season.

### **Water Distribution System Upgrade**

Mr. Sorenson gave this update earlier in the meeting.

### **North Road/Chelmsford Road Intersection**

Working on RFP to be issued early winter 2015

### **General Sidewalk Program (including Concord Road, Hemlock Lane & completion of North Road)**

Trees have been removed on the upper part of North Road where a sidewalk is being installed. Water hydrants have also been moved. In the early spring, work will begin again. On Concord Road, good

progress was made and the Town met with New England Nurseries to agree on the position and location of curbing and trees in front of their property. DPW has to meet with the Transportation Advisory Committee to review plans again. The sidewalk on Hemlock will take longer because it is a more complicated location.

#### **Town Hall Building Systems Replacement Project (a.k.a. MEP)**

The project was funded at Special Town Meeting and staff is now working with the designer to finalize plans and the final contract is being negotiated.

#### **Communications Master Plan**

The results of the plan will be presented to the Selectmen in January. There are elements of the master plan that have been incorporated in FY16 capital projects requests.

#### **Recreational Field Development**

The Town was successful in sustaining the issuance of the wetlands variance but the abutters filed an appeal to Appeals Court. The Town will proceed with the design. The Selectmen need to execute the contract even though they voted to approve the contract in 2013. Fields Partnership is meeting on December 24th to review the Selectmen's decision to design natural turf fields.

#### **Bedford Street Sewer Main Rehabilitation**

New leaks were found in the system so the Selectmen authorized a contract for the design and rehabilitation of the remaining portion of the force main.

#### **Evaluate Implementation of Fire Department Paramedic Service**

Special Town Meeting approved the funding of the paramedic service. Recruitment has begun and conditional offers are expected to be offered by the end of January.

#### **Long Term Comprehensive Financial Planning for Capital Needs**

FY14, FY15 & FY16 Capital Projects Plan were developed through the Capital Asset Management system. A comprehensive funding plan was proposed again in summer 2014 for the long term funding of capital needs utilizing annual tax levy, bonding, water & sewer, Chapter 90 and CPA revenues. The future plan balances financial restraint with the need to replace infrastructure and equipment as it reaches the end of useful life. Staff worked together to plan for the FY16 Capital Projects Plan and presentations were made to all major boards. A recommended six-year capital plan was presented to the Capital Expenditures Committee in early October 2014. The committee decided to focus on FY16 in the fall in order to present a recommended plan to Selectmen and the Finance Committee for FY16 although all departments were prepared to discuss any project requested FY17 through FY21. CEC plans to meet year round to work on the longer term aspect of the plan.

#### **Employee Policies/Procedures Documentation**

Have initial draft of manual that Mr. Reed needs to review.

#### **Definitions of Thresholds for considering contracted services for DPW Projects**

Have talked with DPW Director and he needs to talk to town engineer before deciding how to proceed. Staff is presently planning to propose contract engineering services for Crosby Drive cell tower/water tower because it is complex and requires a certain expertise.

#### **Air Force Community Partnership**

They are currently exploring the proposed cost of services plan and route map for salt brining and an MOU is being developed for the Air Force to utilize this service.

#### **Compensation Comparison Survey**

Assistant Town Manager has been assigned to drafting the RFP to contract an outside agency to conduct a municipal compensation survey.



**Restaurant Alcohol License Policy Review**

The Economic Development Coordinator will review current policies regulating service of alcoholic beverages in hotels and explore whether any changes should be made.

**Tri-Town/Middlesex Turnpike Projects - Phase 3 Coordination**

Phase III remains scheduled for funding in FY16 on the Boston TIP. The environmental permitting and final design is underway through VHB. MassDOT expects that the Phase II contractor will finish the remaining construction and paving in spring 2015. Utility poles are coming down in some areas and DPW will ask MassDOT whether some of the Jersey barriers can be removed if poles no longer remain.

**Reformatory Branch Extension/Railroad Avenue Surface Improvements**

A meeting with three of the major property owners on Railroad Avenue is planned for early January.

**Great Road Master Plan Phased Implementation**

South Road//Springs Road/Great Road intersection is under contract and will be completed this spring and will include a new traffic signal. Staff is planning to present to the Selectmen underground utility analysis and a timetable to consider requesting 2015 Annual Town Meeting approval.

**Coast Guard Housing Site**

Discussed earlier in the meeting.

**Public Safety Space Needs Study**

Facilities Director is actively working to issue RFPs. There will be two different RFPs because the space needs for each building are different.

**Complete Streets Policy Implementation**

Spoke with DPW Director about obtaining sample policies from communities who have done this already so we can start to draft a plan.

**15-143 Request to be Open on New Year's Day - American Legion and VFW**

Ms. Fleischman explained that it is currently part of our alcohol policy that they can be open New Year's Eve but the hours on their licenses say they will be closed New Year's Day. The Selectmen have approved this in the past. Staff suggested to them that they go through the formal process with the ABCC to change their hours so that they will not have to make this request every year.

**Mr. Siegenthaler moved the Selectmen approve the request of the VFW Post 1628 and the American Legion Post 221 to be open regular business hours on New Year's Day 2014. Mr. Rosenberg seconded the motion.**

**The motion passed 5-0-0.**

**15-144 2015 Common Victualler License Renewal - Prince St. Café**

Mr. Reed reported that the outstanding personal property tax bill for Prince St. Café has been paid.

**Mr. Rosenberg moved that the Selectmen approve the 2015 Common Victualler License Renewal for Prince St. Café. Mr. Moonan seconded the motion.**

**The motion passed 5-0-0.**

**15-145                    Minutes**  
**Regular Session Minutes December 8, 2014**  
**Executive Session Minutes December 8, 2014**

**Mr. Rosenberg moved to approve the regular session minutes from December 8, 2014 as amended. Ms. Fedele seconded the motion.**

**The motion passed 5-0-0.**

**Mr. Rosenberg moved to approve the executive session minutes from December 8, 2014 as amended. Mr. Moonan seconded the motion.**

**The motion passed 5-0-0.**

**15-146                    Town Manager's Report**

Mr. Reed notified the Selectmen that the Change Order for the Sewer Force Main is not ready yet so they should expect that to be on the January 5<sup>th</sup> agenda. The Town Caucus is Tuesday, January 6, 2015.

**15-147                    Open Discussion and Selectmen Liaison Reports**

Mr. Moonan attended a Depot Park Advisory Committee Meeting where the public access sign was discussed. The Finance Committee continues to be concerned about how to fit everything the schools want into what the Town can afford so that will be a continuous discussion. Mr. Moonan asked about the State Lottery Commission notice about Keno-to-go that the Selectmen received. A discussion ensued about what the new game is and the Selectmen decided no action needed to be taken regarding the matter. The Selectmen also discussed having a team for the Dollars for Scholars Trivia Night.

Ms. Fedele stated that she will be attending the Fields Partnership meeting on December 24<sup>th</sup>.

Mr. Siegenthaler attended a Planning Board meeting where the Coast Guard RFP was discussed.

Ms. Fleischman reminded the Selectmen to send Mr. Reed anything specific they want to be included in the draft of the letter to MassDOT about the maintenance facility. She updated the Selectmen on the Bicycle and Pedestrian Master Plan. The Committee has established six priority locations in town that need bicycle and pedestrian infrastructure. She also attended a Zoning Board of Appeals (ZBA) meeting. The ZBA received a proposal for a 5,000 square foot restaurant on the property next Domine Manse. Café Luigi is looking to expand in order to increase their kitchen space and space of tables. The ZBA is in the beginning of the process of reviewing it and did not make a determination about the proposal. The ZBA only has jurisdiction over the use and the Planning Board and Historic District Commission will also be involved in the process. Ms. Fedele asked if there has been a list of what businesses will be in the Bedford

Marketplace when it is completed. Mr. Reed explained that the Town does not have control over the tenants but restaurants do have to go before the ZBA and need to apply for common victualler licenses and possibly alcohol licenses.

Ms. Fleischman discussed a letter she received from resident Thomas Denton requesting a trail crossing sign be put where the Narrow Gauge Trail crosses at Bacon/Hillside/Great Road. Town Engineer Adrienne St. John said the DPW does have in stock some pedestrian crossing signs. Ms. Fleischman emphasized that it is a hard intersection to cross and that the current free standing sign is not very visible to drivers. Mr. Moonan agreed that the intersection is problematic.

Mr. Reed explained that since the signs are warning signs and not regulatory, they do not affect the Traffic Rules and Regulations.

Ms. Fleischman announced that she will be running for re-election. Mr. Rosenberg will be moderating the caucus on January 6, 2015.

**Ms. Fedele moved to adjourn into Executive Session for the purpose of discussing contract negotiations with non-union personnel not to return to open session. Mr. Moonan seconded the motion.**

**The Selectmen were polled: Rosenberg, aye, Moonan, aye, Fedele, aye, Siegenthaler aye and Fleischman, aye.**

**The meeting adjourned at 10:27 p.m.**